

Specialized CTS Certification Application

Complete this application to apply for authorization to take one of the 4 specialized CTS certification examinations listed. Please read information page on the reverse side prior to completing this form.

Indicate the test you wish to become a candidate for:

CTS-Design CTS-Installation CTS-Rental CTS-Sales Exam Date _____

Contact Information

First Name _____ Last Name _____
Job Title _____ CTS/Expiration Date _____
Company Name _____
Address (Your Location) _____
City/State or province/postal code _____
Country _____
(Phone) _____ (FAX) _____
E-mail _____ www _____

AV Employment History

List your av experience for the last 2 years starting with current or most recent employment (attach additional sheets if necessary.)

Employer _____ Dates Employed (From-To) _____
Address _____
Supervisor _____ Phone No. _____
Your Title/Job description _____
Responsibilities _____

Employer _____ Dates Employed (From-To) _____
Address _____
Supervisor _____ Phone No. _____
Your Title/Job description _____
Responsibilities _____

Special Accommodations If you require special accommodations/considerations for testing please specify:

I certify that I meet the minimum requirements to make application to take the specialized CTS certification examination indicated above and the information provided by me is true and accurate to the best of my knowledge. I understand that ICIA may, at its discretion, verify the information I have provided. I have read and understand the instructions, policies and procedures to make this application. Further, I understand that transmitting exam questions or content to others by any means is prohibited and that doing so may result in forfeiture of any currently held ICIA certifications.

Signature _____ Date _____

ICIA has my permission to release my test scores to:

name _____
phone no. _____
email _____

For ICIA office use only

Date Received _____
Date Applicant Notified _____

11242 Waples Mill Road, Suite 200
Fairfax, VA 22030
703.273.7200
800.659.7469
703.278.8082 FAX
www.infocomm.org

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INDUSTRIES ASSOCIATION, INC.®

Specialized CTS Certification Application

Important information for candidates applying for a specialized CTS certification examination.

This application should be used only for *specialized* CTS certification testing. Use information found at www.infocomm.org to register for the *general* CTS online test.

Candidates should complete and submit the specialized CTS testing application at least 3 months prior to testing dates for *CTS-Design*, *CTS-Installation*, *CTS-Rental* or *CTS-Sales* examinations. Test date information can be found at www.infocomm.org. Applications may be submitted by fax or mail to ICIA.

ICIA will notify the candidate whether or not their application has been approved in a timely fashion once the application has been received and reviewed by the ICIA Education Department. Incomplete applications will delay the review process and may result in denial of the applicant to take the test on the dates requested. Candidates may not register for any specialized examination without express approval from ICIA.

Candidates are encouraged to provide ICIA information regarding special accommodations or considerations required for testing because of a disabling condition. Such conditions include, but are not limited to medical, physical, or learning disabilities.

If a candidate desires the release of his or her testing results to someone other than themselves, they must check the block on the application and provide the requested information. No results will be released to anyone other than the person being tested if the box is left unchecked.

All candidates whose applications have been approved will receive relevant fact sheets outlining testing procedures for the specific examination they have requested prior to testing. Included in the correspondence will be information on the certification appeals process.

Mail or Fax Completed Applications to:

ICIA Education Department
11242 Waples Mill Road, Suite 200
Fairfax, VA 22030
FAX 703.278.8082

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